



**WEST VIRGINIA BOARD OF PHYSICAL THERAPY**

**2 Players Club Drive, Suite 102  
Charleston, West Virginia 25311  
(304) 558-0367 Fax: (304) 558-0369**

**TEMPORARY PERMIT APPLICATION**

- A position as a PT/PTA in West Virginia is required for requesting a temporary permit.
- Exam candidates who previously received a failing score on the NPTE are not eligible for a temporary permit.
- Applicants testing through another state must apply for WV licensure via the endorsement process.

**PART I- REQUIREMENTS**

1. Completed form 3 and all exam applicant fees are to be submitted either prior to or with a temporary permit application.
2. A conferred transcript that states the degree and date received must be sent directly from your school to our office (NOT acceptable via fax).
3. Non-refundable payment (**PT-\$35.00/PTA-\$20.00**) must be included with this application via cashier's check, business check or money order. Our office cannot accept personal checks over \$25.00 nor any cash. Fee may be combined with original total (PT- \$305.00/PTA- \$210.00).

**Type or print in ink. Do not omit any information.**

**PART II- APPLICANT**

Full Legal Name; First:	Middle:	Last:	
Social Security #:	Date of Birth:	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	
Home Street Address:	City:	State/Province:	Zip Code:
Home Phone:	Cell Phone:	Email:	

**PART III- EMPLOYMENT**

WV Facility:			
Name of Supervising PT:			
Employer Street Address:	City:	State/Province:	Zip Code:
County:	Phone:	Fax:	

I hereby request a temporary permit to act as a Physical Therapist/Physical Therapist Assistant in the state of West Virginia, the duration of which shall be in accordance with the West Virginia Code §30-20-12 and Board rules and regulations.

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_

According to WV Code §30-20-12. (a) Upon the completion of the application and payment of the nonrefundable fees, the board may issue a temporary permit, for a period not to exceed 90 days, to an applicant to practice as a physical therapist in this state or act as a physical therapist assistant in this state, if the applicant has completed the education requirements set out in this article, pending the examination and who works under a supervising physical therapist with the scope of the supervision to be defined by legislative rule. (b) The temporary permit expires thirty days after the board gives written notice to the permittee of the results of the first examination held following the issuance of the temporary permit, if the permittee receives a passing score on the examination. The permit shall expire immediately if the permittee receives a failing score on the examination. (c) A temporary permit may be revoked by a majority vote of the board. (d) An applicant may be issued only one temporary permit, and upon the expiration of the temporary permit, may not practice as a physical therapist or act as a physical therapist assistant until he or she is fully licensed under the provisions of this article.